

www.companiesoffice.govt.nz

Post your completed form to: Integrity and Enforcement Team, P O Box 5004, Victoria Street West, Auckland 1142

Complaint detail sheet

- › Use this form to report an alleged breach of the Companies Act to the Integrity & Enforcement Team at the Companies Office.
- › You can file your complaint anonymously. If you don't provide enough information and we can't contact you for additional information, we may need to close our investigation due to lack of evidence.
- › After we receive your complaint, our Integrity and Enforcement Team conduct an initial enquiry to gather information. Without sufficient information, our Integrity and Enforcement Team may not be able to progress your complaint.
- › Any information you provide may be disclosed to the person you've named so they can respond to the claim against them.

Your complaint

Complete as many sections of our complaint form as you can and provide as much detail as possible about the alleged offending.

1. Who would you like to complain about?

Company/entity name

Company/entity number

Name

Address

Phone

Email

Summary of your complaint

Include dates, names and phone numbers of witnesses, and any other relevant information. Use additional paper if necessary.

Company/entity name

Company/entity number

2. Supporting documents

To ensure your complaint is processed quickly, make sure you include all relevant supporting documents. We can't take any action until we receive these documents.

3. Other information

If you have you filed the same complaint with any other agencies indicate them here:

Agency A

Agency name

Date(s) filed

Agency B

Agency name

Date(s) filed

4. Your details

Name

Address

Daytime phone

Email

By signing this complaint form, you certify that the information you provide is true and correct to the best of your knowledge and belief.

Your signature

Date