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Post your completed form to: Registrar of Friendly Societies and Credit Unions, Private Bag 92061, Victoria Street West, Auckland 1142

## Annual return – Credit union

Friendly Societies and Credit Unions Act 1982

Name of credit union

Organisation number

Financial year ended

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### IMPORTANT

- > Credit unions registered under Part III of the Friendly Societies and Credit Unions Act 1982 ('the Act') can use this form.
- > Section 127 of the Act requires you to file the annual return, duly completed, together with a copy of your audited financial statements, within 4 months of the end of the financial year of your credit union.
- > Every credit union is an FMC reporting entity and is required to file audited financial statements and comply with the Financial Markets Conduct Act 2013.

## A. Names and addresses of officers

As at the date of the return; continue on a separate sheet if necessary

	Name	Address
Directors or Committee	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Secretary	<input type="text"/>	<input type="text"/>
Treasurer	<input type="text"/>	<input type="text"/>

## B. Membership

Total number of members at beginning of year

Number brought in from merged credit unions

Number who joined during year

Number who left during year

Total number of members at end of year

Total number of non-qualifying members included above at the end of year  
 (Section 106(4) and (5) of the Act)

Name of credit union

Organisation number

**C. Organisation addresses**

**Address of registered office**

*This must be a physical address in New Zealand and must not be a PO Box or Private Bag address*

**Address for service**

*This must be a physical address in New Zealand and must not be a PO Box or Private Bag address*

**Postal address for communication**

*Postal address (e.g. PO Box) to which communications from the Registrar may be sent*

**Email address for communication**

*The Registrar may contact the society via email – this email address will not be publicly available*

**D. Checklist**

- Has the correct fee been paid? *(Please complete the attached 'Payment details' section – Page 3 of this form)*
- Have audited financial statements that comply with generally accepted accounting practice and the auditor's report been attached?
- Has the annual return been signed?

**E. Signed by**

.....  
Signature of Secretary or Treasurer

Date:

**Form completed by**

Name:

Address:

Email address:

Telephone number:

Fax number (if any):

Name of credit union

Organisation number

### Payment details

#### Amount

	Companies Office fee GST excl	FMA Levy GST excl	XRFB Levy GST excl	Total GST excl	GST	Total GST incl
<input type="checkbox"/> Financial statements filing fee	\$175.00	\$65.22	\$0.00	\$240.22	\$36.03	<b>\$276.25</b>
<input type="checkbox"/> Annual return fee	\$34.78	\$17.39	\$6.00	\$58.17	\$8.73	<b>\$66.90</b>

### Method of payment

Choose your payment method from the options below. **Please do not send any cheques, cash or purchase orders.**

**Credit card**

Credit card type —

- Visa
- Mastercard
- Amex
- Diners

Expiry date

Name of cardholder

Card number

Card Security Code

Signature of cardholder .....

**NOTE**

Your Card Security Code number is the 3 or 4-digit number printed on your card. For Visa, Mastercard & Diners cards this is typically found printed on the signature panel on the back of your card. On Amex cards this is a 4-digit number printed on the front of the card, above the main credit card number.

**OR**

**Direct debit**

Your (or your organisation) name

**OR**

Your 9-digit User ID No

Signature .....