

Annual return – Credit union

Friendly Societies and Credit Unions Act 1982

- Credit unions registered under Part III, Friendly Societies and Credit Unions Act 1982 can use this form.
- You must file your credit union’s annual return and audited financial statements each year within 4 months of the balance date.
- Every credit union is an FMC reporting entity and must:
 - file audited financial statements, and
 - comply with the Financial Markets Conduct Act 2013.
- Upload your completed annual return online at www.companiesoffice.govt.nz/credit-unions.
- **The details provided on this form will be published on the Credit Unions Register and can be viewed by the public.**

Name of credit union:	
Organisation number:	
Financial year ended:	

A. NAMES AND ADDRESSES OF OFFICERS (AS AT THE DATE OF THE RETURN)

Continue on a separate sheet if necessary

Directors or committee

Name	Contact address

Secretary

Name	Contact address

Treasurer

Name	Contact address

Name of credit union:

Organisation number:

B. MEMBERSHIP

Total number of members at beginning of year:

Number brought in from merged credit unions:

Number who joined during year:

Number who left during year:

Total number of members at end of year:

Total number of non-qualifying members included above at the end of year:
Section 106(4) and (5) of the Act

C. ORGANISATION ADDRESSES

Address of registered office:

This must be a physical address in New Zealand. It cannot be a post office box or private bag address.

Address for service:

This must be a physical address in New Zealand. It cannot be a post office box or private bag address.

Postal address for communications:

Postal address (e.g. PO Box) to which communications from the Registrar may be sent.

Email address for communication:

The Registrar will use this address to contact the credit union.

D: SIGNED BY

Signature:

Signature of secretary or treasurer

Name of signatory:

Dated:

Name of credit union:

Organisation number:

E: CHECKLIST

FORM COMPLETED AND SIGNED

Check that you have completed all parts of this form.
(Attach extra pages if necessary).

Make sure the annual return form has been signed.

SUPPORTING DOCUMENTS REQUIRED

Please attach the following:

Audited financial statements that comply with generally accepted accounting practice

Auditor's report

CONTACT DETAILS OF PERSON COMPLETING THIS FORM

Name:

Address:

Email address:

Telephone number:

Fax number (optional):