

Annual return – Credit union

Friendly Societies and Credit Unions Act 1982

- Credit unions registered under Part III, Friendly Societies and Credit Unions Act 1982 can use this form.
- You must file your credit union's annual return and audited financial statements each year within 4 months of the balance date.
- Every credit union is an FMC reporting entity and must:
 - file audited financial statements, and
 - comply with the Financial Markets Conduct Act 2013.
- Upload your completed annual return online at www.companiesoffice.govt.nz/credit-unions.
- **The details provided on this form will be published on the Credit Unions Register and can be viewed by the public.**

Name of credit union:	
Organisation number:	
Financial year ended:	

A. NAMES AND ADDRESSES OF OFFICERS (AS AT THE DATE OF THE RETURN)

Continue on a separate sheet if necessary

Directors or committee

Name	Contact address

Secretary

Name	Contact address

Treasurer

Name	Contact address

Name of credit union:	
Organisation number:	

B. MEMBERSHIP

Total number of members at beginning of year:	
Number brought in from merged credit unions:	
Number who joined during year:	
Number who left during year:	
Total number of members at end of year:	
Total number of non-qualifying members included above at the end of year: Section 106(4) and (5) of the Act	

C. ORGANISATION ADDRESSES

Address of registered office: This must be a physical address in New Zealand. It cannot be a post office box or private bag address.	
Address for service: This must be a physical address in New Zealand. It cannot be a post office box or private bag address.	
Postal address for communications: Postal address (e.g. PO Box) to which communications from the Registrar may be sent.	
Email address for communication: The Registrar will use this address to contact the credit union.	

D: SIGNED BY

Signature: Signature of secretary or treasurer	
Name of signatory:	
Dated:	

Name of credit union:	
Organisation number:	

E: CHECKLIST

FORM COMPLETED AND SIGNED

<input type="checkbox"/>	Check that you have completed all parts of this form. (Attach extra pages if necessary).
<input type="checkbox"/>	Make sure the annual return form has been signed.

SUPPORTING DOCUMENTS REQUIRED

Please attach the following:

<input type="checkbox"/>	Audited financial statements that comply with generally accepted accounting practice
<input type="checkbox"/>	Auditor's report

CONTACT DETAILS OF PERSON COMPLETING THIS FORM

Name:	
Address:	
Email address:	
Telephone number:	
Fax number (optional):	