

# Application to register an industrial and provident society

SECTION 5, INDUSTRIAL AND PROVIDENT SOCIETIES ACT 1908

Complete this form to apply to register a new industrial and provident society.

- › The society's name cannot be the same as any other society, company or organisation (or so closely resembling it as to cause confusion).
  - You can check if your name is available using the [ONECheck tool](#) offered by business.govt.nz. Note that this is a preliminary check and not final.
- › The details you provide on this application (including details and signatures of the members and the secretary) will be made publicly available on the Industrial and Provident Societies Register.
- › Upload your completed application online at [www.companiesoffice.govt.nz/i&p-societies](http://www.companiesoffice.govt.nz/i&p-societies)

## PART 1: SOCIETY DETAILS

<b>Name of society:</b> The society's name must end with the words "Society Limited".	
<b>Address of registered office:</b> This must be a physical address in New Zealand. It cannot be a post office box or private bag address.	
<b>Postal address for communications:</b> Postal address to which communications from the Registrar may be sent. This can be a physical address, a PO Box, or Private Bag address.	
<b>Email address for communications:</b> The Registrar will use this address to contact the society	
<b>The society's balance date will be:</b>	

<b>Name of society:</b>	
-------------------------	--

PART 2: APPLICANT DETAILS AND SIGNATURES

The people named below are members of this society. We are applying to incorporate the society under these rules, in accordance with the Industrial and Provident Societies Act 1908.

1. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

2. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

3. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

4. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

<b>Name of society:</b>	
-------------------------	--

## PART 2: APPLICANT DETAILS AND SIGNATURES (CONTINUED)

The people named below are members of this society. We are applying to incorporate the society under these rules, in accordance with the Industrial and Provident Societies Act 1908.

### 5. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

### 6. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

### 7. MEMBER

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

### SECRETARY

<b>Name:</b>	
<b>Address:</b>	
<b>Signature:</b>	

---

**Name of society:**

---

## PART 3: RULES

### Documents required

Please attach:

---

☐

A copy of the society's intended rules.

---

## CHECKLIST: WHAT MUST BE INCLUDED IN YOUR RULES

Schedule 2 of the Industrial and Provident Societies Act 1908 (the Act) specifies what must be included in a society's rules.

- 1 Object, name, and place of office of the society.
- 2 Terms of admission of the members, including any society or company investing funds in the society under the provisions of paragraphs (c) or (d) of section 10 of the Act.
- 3 Mode of holding meetings, and right of voting and of making, altering, and rescinding rules.
- 4 The appointment and removal of a committee of management, by whatever name, a secretary and managers or other officers, and their respective powers and remuneration.
- 5 Determination of the amount of interest in the shares of the society which any member other than a registered society may hold.
- 6 Determination whether the shares or any number thereof shall be transferable; and, if it is determined that the shares or any number of them shall be transferable, provision for the form of transfer and registration of the shares, and for the consent of the committee thereto; and, if it is determined that the shares or any of them shall be withdrawable, provision for paying the members the balance due thereon on withdrawing from the society.
- 7 Provision for the audit of accounts.
- 8 Determination whether and how members may withdraw from the society, and provisions for the claims of executors or administrators of deceased members, or trustees of the property of bankrupt members and for the payment of nominees in the case herein mentioned.
- 9 Mode of application of profits.
- 10 Provision for the custody, use, and device of the seal of the society, which shall in all cases bear the registered name of the society.
- 11 Determination whether and by what authority, and in what manner, any part of the capital may be invested.