

Request for cancellation of registration

Section 19(1)(a) Retirement Villages Act 2003

- Complete this form to request the cancellation of registration of a village.
- Upload your completed request for cancellation online at www.retirementvillages.govt.nz. Log in using RealMe® and choose the retirement village from your list of 'Authorities'.
- See the attached guidance notes for full details of what you must provide in your application.
- The details provided will be published on the Retirement Villages Register and can be viewed by the public.

Name of village:

Registration number:

PART 1: CANCELLATION REQUEST DETAILS

Please cancel the registration of:

Insert the name of village

- ☐ All residents of the village have received independent legal advice about the effects of cancellation of registration.
- ☐ At least 90% of those residents have consented in writing to that cancellation.

The cancellation will affect the following records of title and computer registers:

Describe the records of title and computer registers:

- ☐ Up-to-date copies of the affected records of title are attached.

PART 2: SIGNED BY EACH OPERATOR OF THE VILLAGE

Continue on a separate sheet if necessary.

Signature:	
Name of operator:	
Dated:	
Signature:	
Name of operator:	
Dated:	

GUIDANCE NOTES — REQUEST FOR CANCELLATION OF REGISTRATION

- › [Retirement Villages Act 2003](#) — New Zealand Legislation
- › [Retirement Villages \(General\) Regulations 2006](#) — New Zealand Legislation

What you must provide with your request

1. A completed request for cancellation of registration (Form RV4) signed by each operator of the village.
2. Explanation of reason for request for cancellation of registration.
3. Confirmation from the operator that:
 - › the village has ceased to operate as a retirement village or will do so on cancellation,
 - › all residents of the village have received independent legal advice about the effects of cancellation of registration (or that there are no residents of the village),
 - › at least 90% of those residents have consented in writing to that cancellation (or that there are no residents of the village),
 - › all residents' occupancy agreements have been terminated (if relevant),
 - › all residents have been fully paid out their termination payments under their occupancy agreements (if relevant),
 - › there are no complaints or disputes currently being processed through the villages' formal or informal complaints process,
 - › all reasonable steps have been taken to withdraw advertising or offers of occupancy relating to the village.
4. Confirmation from the operator as to whether residents will continue to live at the village following the termination of their occupancy agreements and on what basis (if relevant).
5. Consent of the statutory supervisor to cancellation of registration of retirement village (if relevant).
6. A copy of current annual return if that has not already been provided to the Registrar.