

www.retirementvillages.govt.nz | 0800 268 269

Email your completed form to: retirementvillages@companies.govt.nz

or post to: Registrar of Retirement Villages, Private Bag 92061, Victoria Street West, Auckland 1142

Change of circumstances

Section 17(1) and (2)(b) Retirement Villages Act 2003

NOTES — Use this form to notify changes in the village name or details of the operator, statutory supervisor, registered documents or land. To notify other changes (for example, village address changes) please use Form RV6.

Name of village

Registration number

Part 1 — Change of the village name

The new name of the village will be:

With effect from (date of change):

Part 2 — Operator details

This is to advise the Registrar of the following change or changes in circumstances for this village:

☐

A change to the name or address of any operator of the village.

List details of change:

The date of this change is or was:

☐

A change of any operator of the village (whether as a result of the sale or other disposal of the village or otherwise).

List details of change:

Balance date of operator:

The date of this change is or was:

☐

A change of the controlling interests in any operator of the village (whether as a result of the sale of shares in the operator or otherwise).

List details of change:

The date of this change is or was:

NOTES — Please tick the boxes to indicate **all** the changes that apply and attach:

- › amended Disclosure Statement and Occupation Rights Agreements,
- › updated records of title (if required), and
- › a copy of the new or amended deed of supervision (if required).

Name of village	Registration number
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Part 3 — Registered document details

NOTES — Please tick the boxes to indicate **all** the changes that apply and detail any other documents not listed below.
Also attach a copy of the amended documents to be registered.

This is to advise the Registrar of the following change or changes in circumstances for this village:

- ☐ A material change to any of the registered documents.
- ☐ Occupation Right Agreement
- ☐ Supervision Deed
- ☐ Disclosure Document

List document(s) and describe the change(s)

The date of this change is or was:

- ☐ A material change to the information contained in any registered document.

List document(s) and describe the change(s)

The date of this change is or was:

- ☐ A change of circumstances that makes any registered document likely to be misleading or deceptive to any resident, any intending resident, or the public.

List document(s) and describe the change(s)

The date of this change is or was:

Name of village**Registration number**

Part 4 — Land details

This is to advise the Registrar of the following change or changes in circumstances for this village:

NOTES — Please tick the boxes to indicate **all** the changes that apply.

To avoid delays in the processing of this form please ensure that the description of the change is accurate and complete, as this information will be used to notify LINZ.

Please provide amended Disclosure Statement with updated legal description if required.

☐

The change affects/changes affect[†] the description of the village mentioned in section 10(2)(b) of the Retirement Villages Act 2003 as follows:

Describe the change(s) in terms of which computer registers and/or records of title become or cease to be relevant to the description

☐

The change involves/changes involve[†] a person holding a security interest as follows:

Examples of security holders include holders of mortgages, encumbrances, charging orders or Statutory Land Charges

List the names and addresses of each person involved and describe how each person is involved (e.g. by starting or ceasing to hold the security interest)

[†] Delete whichever of these does not apply.

☐

Up-to-date copies of the affected records of title are attached.

NOTE

Fees may apply

Complete payment details on page 5

Name of village**Registration number**

Part 5 — Change of statutory supervisor

The details of the new statutory supervisor are as follows:

Name:

Address:

The date of this change is or was:

NOTE — Attach:

- › a copy of the new deed of supervision
- › the prior consent of the Registrar to the termination of the appointment of the existing statutory supervisor
- › a signed consent from the new statutory supervisor, and
- › amended Disclosure Statement and Occupation Rights Agreement

Signed by each operator of the village

NOTE — Continue on a separate sheet if necessary.

Name of operator:

Date signed:

Signed:

Name of operator:

Date signed:

Signed:

Contact details of person completing this form

Name:

Address:	Email address:
	Telephone number:
	Fax number (optional):

Name of village

Registration number

Payment details

If the information supplied in this form requires any changes to be made to the information registered on any computer register held by Land Information New Zealand (LINZ), there will be a fee for such change.

NOTE — There are no notice fees charged for removing memorials from records of titles.

	Column A	Column B	Fees (A) x (B) excl GST	GST	Fees incl GST
LINZ (Land Information New Zealand) registration & lodgement fee			\$ 153.04	\$ 22.96	\$ 176.00
Memorial notices	1a *	x \$ 4.35	\$	\$	\$
Total fee payable			\$	\$	\$

* Enter the total number of security interest holders listed on page 3 of this form in box 1a above.

(Examples of security holders include holders of mortgages, encumbrances, charging orders or Statutory Land Charges)

Method of payment

Choose your payment method from the options below. **Please do not send cash or purchase orders.**

☐ Credit card

Credit card type:

☐ Visa

☐ Mastercard

☐ Amex

☐ Diners

Expiry date:

 /

Name of cardholder:

Card number:

Card Security Code:

Signature of cardholder:

NOTE

Your Card Security Code number is the 3- or 4-digit number printed on your card.

For Visa, Mastercard & Diners cards this is typically found printed on the signature panel on the back of your card.

On Amex cards this is a 4-digit number printed on the front of the card, above the main credit card number.

OR
☐ Direct debit

To pay your fees by direct debit, you must have already set up a direct debit facility with us.

[Learn about our payment options on our website.](#)

Your (or your organisation) name:

or

Your 9-digit User ID No:

Signature: